

DRAFT Program orientation week KEEP Spring 2026
Latest update 10 Feb 26

Date	Time	Meeting Point	Topic	Place	Persons/Team	Please do not forget
Monday, 30 March	9.00am to 12noon	Welcome Desk at the dormitory	Arrival, Check-in	Geschwister-Scholl-Str. 15 (Esslingen)	Janitor Stefanos Sotiroudis s.sotiroudis@sw-stuttgart.de	Make an appointment with the caretaker Mr. Stefanos Sotiroudis. Ask the janitor for the Wohnungsgeberbestätigung (Confirmation from landlord or Studieredenwerk)
Tuesday, 31 March	approx. 09.00am	in front of International Office building 17, Campus Esslingen City Center, https://maps.app.goo.gl/amNY41K4Y5DqoVS37	Information Session with general information on study abroad at Esslingen University; Information about opening bank account and collecting documents and TIN number (US social security number)	Meeting room S02.003 building 2 ground floor	Kremena	Passport, Wohnungsgeberbestätigung (Confirmation from landlord or Studieredenwerk)
	approx. 12noon	Lunch break	Cafeteria (Mensa) Esslingen City Campus	Campus Esslingen City Centre	Kremena	
	1.30pm	Meeting room S02.003; building 2 ground floor	AOK Health Insurance , Mr. Can Güler	Meeting room S02.003 building 2 ground floor	Can and Kremena	
Wednesday, 1 April	approx. 09.00am	Meeting room S02.003, building 2 ground floor	Filling forms part 1 (registration at the Citizen Office at the city of Esslingen; Documents of Esslingen University etc.)	Meeting room S02.003 building 2 ground floor	Kremena	Welcome-Package, Passport, Wohnungsgeberbestätigung (Confirmation from landlord or Studieredenwerk)
	11.30am-12.30pm	meeting point in the inner courtyard between building 2 and building 7 (next to the barrier)	Campus and City of Esslingen Tour	City of Esslingen	Kremena and buddy Faculty of Mechanical Engineering and Systems or student tutor IO	
	5.30pm-approx. 9.00pm		First German class A1.1 by Ms. Anderson, lecture hall tbd	tbd	Mrs. Anderson	book
Thursday, 2 April	approx. 09.00am	building 2, room S02.003	Faculty Kick-Off	Meeting room S02.003 building 2 ground floor	Prof. Joachim Berkemer, academic coordinator; Kremena	
	10.00am-12.00am	Meeting room S02.003 building 2 ground floor	Filling forms part 2 (residence permit application) and other topics	Meeting room S02.003 building 2 ground floor	Kremena	Welcome Package, Biometrical Picture, Bank Statement, Letter of Scholarship etc.
	1.00pm-2.00pm	building 7, ground floor in PC Pool S 07.010 (building 7)	introduction to computer labs and internet access	PC pool S07.010 (building7, ground floor)	Kremena	Laptop, Phone
Friday, 3 April	Public Holiday					
Saturday, 4 April	FREE					
Sunday, 5 April	FREE					
Monday, 6 April	Public Holiday					
Tuesday, 7 April	Start of the KEEP Spring 26 First class according to the schedule	according to the schedule				
Wednesday, 8 April	KEEP Spring 26 schedule tbd	according to the schedule				
Thursday, 9 April	KEEP Spring 26 schedule tbd	according to the schedule				
Friday, 10 April	KEEP Spring 26 schedule tbd	according to the schedule				