

CHECKLIST:

original or certified copies of official transcripts and diplomas

certificate of work experience

GMAT or GRE test scores

proof of English language proficiency (eg. TOEFL, IELTS)

APS certificate (applicants who graduated from a university in PR China, Vietnam, Mongolia)

Attachments:

two confidential letters of recommendation

transcript evaluation form

two essays

curriculum vitae

Additional requirement to be submitted upon arrival in September:

- German language proficiency certificate (level [CEFr Level A1](#))