

CHECKLIST:

- ☐ original or certified copies of official transcripts and diplomas
- ☐ proof of English language proficiency (TOEFL, IELTS)
- ☐ APS certificate (applicants who graduated from a university in PR China, Vietnam and India)

Attachments:

- ☐ transcript evaluation form
- ☐ curriculum vitae
- ☐ letter of motivation
- ☐ certificate of work experience, if applicable
- ☐ letter recommendation 1A and letter recommendation 1B

Important: It is your responsibility to provide the recommending persons with your application number together with the recommendation letters. - These must be completed and forwarded by the recommending persons to: mba.application@hs-esslingen.de before the deadline on 31.03.

Additional requirements to be submitted later:

Study and Enrolment Fees - to be received by the University by 15.07 latest

Proof of German language proficiency at level A1 (CEFr) - on arrival to participate in University German courses (Level A2-B1)

German Certificate at level A2 - to be submitted by end of second semester (30.06)