



## **Accommodation Information (KEEP) for the summer semester 2021**

This guide is prepared for all **exchange students from partner universities** who apply for a place at the Hochschule Esslingen – University of Applied Sciences, and wish to find accommodation in a student dormitory in Esslingen.

Take some time to read this leaflet carefully before completing the **“Online Application”**. If your form is filled out properly you will receive a prompt response but an incomplete form will cause a delay.

### **General information concerning residences**

It is important that we receive your online registration as soon as possible, as all applications for accommodation will be considered on a “first come-first served basis”.

**The deadline for the online accommodation application is 31<sup>st</sup> of January.**

You will be assigned for a room in Geschwister-Scholl-Straße 15 (exceptions may be possible), D-73732 Esslingen (only self-catering).

**The rent amounts to € 1.620, - per semester + a deposit of € 400,-.**

As soon as we have done the assignment of the rooms you will be required to make a transfer of a total amount of **€ 2.020,-**.

**The transfer has to be received before the 1<sup>st</sup> of March.**

You will receive detailed information concerning the mode of payment in the offer of room.

**Please note that there are no reductions or refunds for late arrivals or early departures.**

**The rent must be paid for the whole rental period.**

Latest date for checking out of the residence is the **last day in August except it falls on a weekend.**

### **Online Application**

- It is not allowed to apply a dormitory room again if you already stay at one of our dormitories.
- Please see our FAQ's und i buttons.
- Please find the online application under the link <https://www.studierendenwerk-stuttgart.de/en/accommodation/online-application/>
- Please specify under which program you will come to Hochschule Esslingen, e.g. **“KEEP”**.
- The current certificate of enrolment could be given at a later date.
- The question **“Desired term of lease”** must be always filled with **“4” months. Rooms in the dormitories can only be paid for complete semesters (i.e. 1 September – 28./29. February or 1 March – 31 August).**

### **Student Contact Details**

Every section of the student contact details needs to be completed.

Please contact me directly if you have any questions about online application. Phone: +49 (0)711 203731 101, Monday to Thursday between 9.00 to 11.00 am; E-mail: [x.ladewig@sw-stuttgart.de](mailto:x.ladewig@sw-stuttgart.de).



### **Offer of a room**

As soon as (approx. 8 weeks before check in) we have done the final assignment of rooms, you will be informed in the dormitory Geschwister-Scholl-Straße you will be accommodated.

Furthermore you will be required to make **a prepayment of € 2.020,-**. It is € 400,- for the deposit and € 1.620,- for a prepayment of the whole semester.

**This payment has to be transferred until**

**1<sup>st</sup> of March from your University.**

Your University and you will receive detailed information concerning the mode of payment with the offer of the room.

### **Cancelling of reservation**

If you decide that you do not need accommodation, please inform the Studierendenwerk Stuttgart/Accommodation Service as soon as possible (**latest until the 15<sup>th</sup> of January**) in written form (also **via E-Mail**, E-Mail address: [x.ladewig@sw-stuttgart.de](mailto:x.ladewig@sw-stuttgart.de) or **via Fax**, Fax: +49 711 203731 105) to the following **address**:

Studierendenwerk Stuttgart  
Wohnheimverwaltung/ Accommodation Service  
Mettinger Str. 127  
Westpoint  
D-73728 Esslingen - Germany

### **Arrival at Esslingen**

About 4 weeks before your arrival you will receive an email with information concerning location and the check-in-times for the residence. On the arrival day please go directly to the dormitory, where you will be required to sign a rental agreement for the period of your study.

**Check in and check out are only possible on weekdays, not possible on weekends and public holidays.**

### **Are there reductions or refunds for late arrivals or early departures?**

No the rent must be paid for the whole semester.

**If you arrive out of the official arrival day,** suggested places to stay are:

ECOINN Hotel am Campus  
Kanalstr. 14 – 16  
73728 Esslingen

Tel.: +49 (0) 711 31 05 89 – 0  
Fax.: +49 (0) 711 31 05 89 – 10  
E-Mail: [info@ecoinn.de](mailto:info@ecoinn.de)  
Homepage: [www.ecoinn.de](http://www.ecoinn.de)

Jugendherberge Stuttgart  
Haußmannstr. 27  
70188 Stuttgart

Tel: +49 (0) 711 66 47 47 - 0  
Fax: +49 (0) 711 23 610 41  
E-Mail: [info@jugendherberge-stuttgart.de](mailto:info@jugendherberge-stuttgart.de)



## **Frequently asked Questions**

### **Is my room furnished?**

Yes. Rooms are furnished with necessary furniture and equipment. All rooms have a bed, chair, desk, wardrobe and lamps.

Pillow, Cover, sheets and bedspread can be bought from the janitor for an amount of € 50.

### **Where is the bathroom?**

Two rooms share one bathroom and toilet. You have to bring your own towels.

### **What equipment is supplied in the self-catering halls in the kitchen?**

A large Kitchen shared with 4, 6 or 8 Students.

Cooking utensils, crockery and cutlery are not generally provided, though there is the possibility that there is a stock from former residents.

Cookers, fridges, freezers and cupboards are provided.

Please notice: There are **no** microwaves, toasters, egg boilers or rice cookers provided.

### **What happens to my mail?**

In the dormitory there is a mailbox for each room number. The postman will put your mail into the appropriate mailbox. Be sure of writing the correct address and the room number.

Example: Geschwister-Scholl-Str. 15/ room number.

### **Is there internet connection in my room?**

Yes, and it is with LAN cable in some of the houses.

### **What about laundry and linen?**

There are laundry rooms in all dormitories with washing machines and dryers available. It costs € 2,10 a washing and € 1,80 a drying.

A set of bed sheets, pillow and cover blanket can be bought from the janitors for an amount of € 50.

You have to bring your own towels.

### **Am I allowed to have guests in the dormitory?**

Unfortunately not, the room is rented out for one person only.

### **Is it possible to move within the different dormitories?**

Unfortunately it is not possible.

### **What happens to the deposit when I move out?**

It will be refunded not earlier than six weeks after the rental agreement has expired, provided that the room is left in a condition ready to move in, with complete inventory and all keys.

### **Is it possible to extend my rental agreement?**

There is a possibility to extend your rental agreement from 1<sup>st</sup> March to 31 August.

But it cannot be guaranteed.

### **Does the janitor speak English?**

Yes.

### **More Questions**

If you have further questions, please get in touch. The student Accommodation Service has a special e-mail account: [x.ladewig@sw-stuttgart.de](mailto:x.ladewig@sw-stuttgart.de).



**STUDIERENDENWERK  
STUTT GART**

**International Office  
Studierendenwerk Stuttgart/Accommodation Service**

Interesting link:

[www.studierendenwerk-stuttgart.de](http://www.studierendenwerk-stuttgart.de)

[www.idormdict.de](http://www.idormdict.de)